

POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: polsteadpc@btinternet.com

PUBLIC NOTICE

A Meeting of Polstead Parish Council will be held on
Thursday 10th December 2020 starting at 7.30pm
Via a Zoom Videoconference.

Members of public who wish to attend this meeting via Zoom or a telephone line should use the following joining instructions.

Topic: Polstead Parish Council Meeting on Thursday 10th December 2020 at 7.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88653257326?pwd=NjFPeFE5K3Q1TIRHc2FOUHVCV3BYUT09>

Meeting ID: 886 5325 7326

Passcode: 375618

One tap mobile

+442039017895,,88653257326#,,,,,0#,,375618# United Kingdom

+441314601196,,88653257326#,,,,,0#,,375618# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 886 5325 7326

Passcode: 375618

Find your local number: <https://us02web.zoom.us/j/88653257326?pwd=NjFPeFE5K3Q1TIRHc2FOUHVCV3BYUT09>

Copies of draft and approved minutes are published on the Parish Council section of the Polstead Website www.polstead.onesuffolk.net

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

**A Meeting of Polstead Parish Council to be held on
Thursday 10th December 2020 at 7.30pm via Videoconference**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



Dave Crimmin PSLCC
Clerk to Polstead Parish Council

4th December 2020

**A Meeting of Polstead Parish Council to be held on
Thursday 10th December 2020 at 7.30pm via Videoconference**

AGENDA

200. **Apologies** for absence
201. Receive **declarations of interests** and **requests for dispensation** from Councillors
202. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 12th November 2020
203. To receive **reports and questions from Councillors**
204. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
205. Agree actions on **emails circulated** to councillors by the Clerk since the last meeting
- 206. Planning**
- a. Consider **Planning Application DC/20/03051 Prospect House, Stackwood Road** - Erection of a single storey detached dwelling and garage (following demolition of existing outbuildings and garage) together with improvement to the vehicular access.
 - b. Consider **Planning Application DC/20/05193 Treetops, White Street Green** - Conversion of part of cart lodge to form a bedroom and ensuite. Erection of a swimming pool and pool building.
 - c. Consider **Planning Application DC/20/04417 Land Adjacent The Brewers Arms, Bower House Tye** - Change of use of land for the erection of 6no. dwellings and the siting of 5no. holiday cabins including creation of car park and alterations to existing vehicular access.
 - d. Consider **Planning Application DC/20/05258 Bower House Farm, Bower House Tye** - Change of use of land for the stationing of 2no shepherds huts for the provision of short term holiday let accommodation.
 - e. Consider **Planning Application DC/20/05210 Wannock, Hadleigh Heath** - Erection of a single storey rear extension (following demolition of consevatory).
 - f. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
 - g. **Consider the Status** of planning applications, appeals, enforcement referrals and potential planning issues.
- 207. Finance**
- a. From the **RFO Report** authorise payments made since the last meeting and to be made.
- 208. Future agenda items**
209. In accordance to PPC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the confidentiality of the Clerk's Contract of Employment and advice received.
210. Agree **Confidential Minutes** of meeting held on the 12th November 2020 and consider updates and whether items can be placed in the public domain.
211. **Next scheduled PPC meeting** will be held on Thursday 21st January 2021 at 7.30pm.

Associated Papers PPC for Meeting on 10th December 2020

Agenda Item 201 Request for Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to write to the Clerk ahead of the meeting stating your reasons on why you should be given a dispensation.

Agenda Item 205 emails circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 206g Planning Status

Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
DC/20/04425	Brook House, Straight Road, Polstead Heath	Application for works to trees subject to a Tree Preservation Order (BT370/G1) - 3no Cherry Trees - Reduce and Shape by up to 6-8ft. 3no Cherry Trees - Remove dead wood, tidy and lift crown to 9-10 ft. 1no Cherry Tree - Cut to 8ft stump (Poor Condition) 2no Gleditsia - Light shaping. 1no Cherry - Reduce to 6ft stump. (all general Maintenance of garden).	20/167d	No objection	Permission Granted 09/11/2020
DC/20/04394	The Old Rectory, Rectory Hill	Application for Listed Building Consent - Remodel garage door openings forming external bin store and installing a replacement external stair to the cart lodge.	20/167d	No objection	Permission Granted 30/11/2020
DC/20/04390	The Old Rectory, Rectory Hill	Remodel garage door openings, creation of external bin store and install replacement external stair to the cart lodge.	As DC/20/04394	No objection	Permission Granted 30/11/2020
DC/20/04015	Waterloo House, Polstead Hill	Erection of cartlodge (following demolition of garage).	20/187a	Supported	
DC/20/03864	The Brambles, Rockalls Road	Notification for works to trees in a Conservation Area - (A) 1no Scots Pine - Reduce by 20ft. (B) 1no Oak - Remove side branch. (C) 1no Oak - Remove 3no branches. (D)1no Oak - Lift and shape crown. (E) 5no Pine - Fell. (F) 6no Leyland Cypress - Fell. (G) 1no Pine - Fell.	20/187b	No objection	Permission Granted 27/11/2020
DC/20/04965	Gable End, Hadleigh Heath	Erection of a two-storey rear extension and a porch. Conversion of garage into home office. Erection of a cartlodge (amended scheme to that approved under DC/19/03135).	20/187c	No objection	

Agenda Item 207a RFO Report Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
19/10/20	UK Power Network Wayleave			21.01	0.00
12/11/20	A Wade - Expenses	2040		0.00	45.00
10/12/20	BDC - Dog & Litter bin emptying	2041	LA 2011 ss 1 to 8	0.00	925.76
10/12/20	JD Palmer - Grass cutting 2020	2042	LA 2011 ss 1 to 8	0.00	2,688.00
10/12/20	B Patrick - Footpaths November	2043	LA 2011 ss 1 to 8	0.00	225.00

Agenda Item 208 Future Agenda items

For the January meeting we have the following items:

- Precept 2021 / 2022
- Questionnaire software use
- Quiet Lanes
- Design of bench
- Bells Hill and FP24
- Donations to village.