Minutes of meeting held on 15<sup>th</sup> April 2021 at 7.30pm via Videoconference

Present: Andrew Wade (Chairman), John Baxter, John Flather, Christine Johnson, James

Oxford and Stewart Sowman.

Attending: John Ward (Babergh District Councillor), Gordon Jones (Suffolk County Councillor),

Dave Crimmin (Clerk) and 8 members of public.

The Chairman welcomed Christine Johnson who has been elected to PPC though the uncontested by-election. She completed the Acceptance of Office form accordingly and joined the meeting.

## 21/061 Apologies for Absence

No apologies required.

## 21/062 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

## 21/063 Minutes of Meeting held on 18th March 2021

The minutes of the meeting were approved by the councillors who resolved that the minutes should be digitally signed by the Chairman as a correct record.

## 21/064 Reports from County and District Councillors

Gordon Jones' updated councillors on the Bramford to Twinstead National Grid project and said that he would update council on whether or not the Minister had agreed to the request by MP's to postpone the current consultation until all the information relating to the new electrical supplies to Bramford were included.

The Chairman thanked Gordon for all his support to the residents of Polstead during his time as Suffolk County Councillor and wished him a very happy retirement.

The councillors noted John Ward's previously submitted report and he updated councillors on the Bramford to Twinstead consultation and his aim to create a group of parish representatives to liaise on the National Grid issues.

### 21/065 Reports and Question from Councillors

The Clerk updated councillors that it was not possible for the newly installed red litter bin by the pond to be changed by painting to dark green.

#### 21/066 Public Forum

The question of the location of the proposed sealing end compound for the Bramford to Twinstead undergrounding was raised.

## 21/067 Annual Parish Meeting

The only issues raised at the APM was the Bramford to Twinstead project.

#### 21/068 Emails circulated

Following a review of the emails circulated by the Clerk since the last meeting, the Clerk was asked to put the scheme being offered by Babergh to provide councils with trees, hedges and wildflowers on the May agenda and to circulated to interested residents.

#### 21/069 Clerk's Report

Following a review of the Clerk's Report (Appendix A) there were no further actions requested of the Clerk.

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#### 21/070 Planning

- a. The councillors reviewed **Planning Application DC/21/01736 The Magpies, White Street Green -** Erection of front porch and enclose existing side porch, conversion of loft and installation of dormer window, rooflights and cladding and resolved that they had no objection.
- b. The councillors reviewed Planning Application DC/21/01941 Barn To The North Of Bower House Farm, Bower House Tye Application to determine if prior approval is required for a proposed: Change of use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels or Assembly or Leisure under Schedule 2, Part 3, Class R of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) Change of use of Agricultural Building to Assembly Hall (D2) and resolved to object on the following grounds:
  - i. The noise pollution that the venue will generate in terms of access and use in and outside the hall.
  - ii. The hall is of a size to potentially accommodate many users and the councillors have concerns over the long single-track lane, which has no passing places, to facilitate safe access.
  - iii. The councillors would like clarification on the size of the hall as the size quoted in the planning statement differs from the permission given in B/10/00277 and whether the actual size complies with the Class R regulations.
- c. The councillors reviewed. Planning Application. DC/21/01728 Prospect House, Stackwood Road - Extension and conversion of outbuilding to form 1no. single storey detached dwelling, together with improved vehicular access and construction of greenhouse and resolved to object to the application on the following grounds:
  - i. In both the Local Plan and the emerging Joint Local Plan, submitted to the Planning Inspectorate on the 31<sup>st</sup> March 2021, this property is outside the BUAB / Settlement Area
  - ii. The proposed development is unsustainable when reviewed against Babergh's existing and emerging policies.
  - iii. This application is contrary to Babergh's existing policies for development in the countryside.
- d. There was two further planning application received since the agenda was posted requiring a response before the next meeting. The councillors reviewed Planning Application DC/21/02126 Snail Hall, Millwood Road Application for Listed Building Consent Erection of one and a half storey side extension to create cartlodge with home office over (following demolition of existing garage) and resolved that they had no objection. The councillors reviewed Planning Application DC/21/02125 Snail Hall, Millwood Road Erection of one and a half storey side extension to create cartlodge with home office over (following demolition of existing garage) and resolved that they had no objection.
- e. The councillors reviewed the status of planning applications, enforcement referrals and appeals previously reviewed by PPC as per Appendix B. The councillors agreed that PPC did not need to speak at the Planning Committee meeting on the 21<sup>st</sup> April 2020 when Planning Application DC/20/04417 is determined.

#### 21/071 Finance

- a. All cheques signed and due for signing, as itemised in Appendix C, were authorised by the councillors.
- b. The councillors reviewed the CIL Annual Return (Appendix D) and resolved that it should be sent to Babergh.

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#### 21/072 Polstead WI

There had been no further update to PPC on the transfer of the WI land.

#### 21/073 Bramford to Twinstead

The councillors reviewed the webinar with National Grid in which the project to upgrade the overhead power lines between Twinstead and Bramford was discussed. The councillors agreed that a further meeting with National Grid was required to ask more questions on the proposals. The Clerk will arrange a meeting for next week. The councillors agreed that a further PPC meeting on the 26<sup>th</sup> April 2021 at 7pm will be necessary to prepare PPC's response to the consultation. Cllr Wade will represent PPC at the meeting arranged by John Ward with other parishes impacted by the proposals.

## 21/074 Dark Skies Campaign[DC1]

The councillors agreed write to support the Dedham Vale's Dark Skies Campaign.

## 21/075 Highways and Footpaths

No issues raised.

## 21/076 Assets, allotments, playground and playing field

Cllr Wade updated councillors that the new bench and repair to the play area gate are in hand and will be completed in April. After reviewing the issues raised in the Playground Inspection reports, the councillors resolved that the Community Wardens should be asked to rectify the three issues raised.

## 21/077 Future Agenda Items

- Accounts for 2020 / 2021
- AGAR completion for 2020 / 2021.

## 21/078 Next scheduled meeting

An extra meeting will be held on Monday 26<sup>th</sup> April at 7pm via Zoon to discuss the Bramford to Twinstead consultation. The next scheduled meeting will be held on Thursday 20<sup>th</sup> May 2021 at 7.30pm in the Village Hall (Subject to COVID restrictions). The councillors agreed that they and the Clerk would undertake a lateral flow test the day before themeeting at the Village Hall and would respectfully ask that all other attendees would do the same.

Meeting closed at 9.10pm.

# Minutes of meeting held on 15th April 2021 at 7.30pm via Videoconference

## Appendix A Clerk's Report

Minute	Action	Complete ✓
18/041	Sent reply to Lord of the Manor's solicitor.	
21/034 b	Payment to Church has been processed.	✓
21/045	Minutes updated on Polstead website.	✓
21/047	Red litter bin colour issue passed to Community Wardens.	
21/050	Flyer produced re PPC vacancies.	✓
21/051	Sent planning application response(s) to Babergh.	✓
21/052 b	Payments made to suppliers and councillor.	✓
21/054	Meeting dates agreed with National Grid. PPC to confirm	
21/054	Meeting held with Little Cornard PC representative.	✓
21/055	Standing Orders updated on website.	✓
21/056	Pictures forwarded to Gordon Jones.	✓
21/056	Police contacted re rat-run in Mill Street.	✓
	Clerk delegated actions	
	None since last meeting.	
	Clerk Hours	
	As at 4th April 2021 - Hours Worked 375.25 / Hours Paid 390	

## **Appendix B** Planning Status

Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
DC/20/04417	Land Adjacent The Brewers Arms, Bower House Tye	Change of use of land for the erection of 6no. dwellings and the siting of 5no. holiday cabins including creation of car park and alterations to existing vehicular access.	20/206c	No objection	
DC/21/00361	Site Of Former Green Lawns Bonsai Nursery	Submission of Details (Reserved Matters in part) following Outline Application DC/18/04967 - Erection of 4 no. detached dwellings (Allowed under Appeal Decision APP/D3505/W/19/3240526). Access, Appearance, Landscaping, Layout and Scale for Phase 1 Site only - Erection of 1no. detached dwelling.	21/033a	No comment	Permission Granted 17/03/2021
DC/21/00289	Wannock, Hadleigh Heath	Erection of first floor extension to existing bungalow, insertion of 2No Dormers to front roof slope, rooflights and juliette balcony to rear; Erection of vaulted single storey rear extension,. Erection of single storey extension to garage.	21/033b	No objection	Permission Granted 22/03/2021
DC/21/00698	Alverstoke Farm, Boxford Road	Erection of extension to existing cattle shelter/ feed store.	21/033d	No objection	Permission Granted 30/03/2021
DC/21/00848	Bower House Farm, Bower House Tye	Change of use of land for the stationing of 2no shepherds huts for the provision of short term holiday let accommodation.	21/051a	Support	Permission Granted 30/03/2021

Appendix C RFO Report Payments

15/04 2021 Babergh DC Dog & Litter Bin emptying £15.59

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15/04 2021 Anglia Inspection Services Play Park Inspection £228.00

15/04 2021 Ben Patrick Footpaths March £315.00

## Appendix D CIL Return

Polstead Parish Council	
Community Infrastructure I	_evy
Reporting Year 1st April 2020 to 31st	March 2021
A Total CIL Income carried over from previous year	£9,617.56
B Total CIL income received (receipts)	£0.00
C Total CIL spent (expenditure)  D Total CIL repaid following payment notice	£0.00 £0.00
7 Total OTE Tepala following payment house	20.00
E Total CIL retained at year-end (A+B-C-D)	£9,617.56
CIL Expenditure	
OIL Experience	
Item / Purpose	Amount Spent
Total Spent	£0.00
A	
Signed Signed	
0.900	Parish Clerk
DF Crimmin	
Signed	Chairman
Andrew Wade	
31st March 2020	
3 13t Maich 2020	

## **End of Appendices**