

## **POLSTEAD PARISH COUNCIL**

Minutes of meeting held on 15<sup>th</sup> April 2021 at 7.30pm via Videoconference

**Present:** Andrew Wade (Chairman), John Baxter, John Flather, Christine Johnson, James Oxford and Stewart Sowman.

**Attending:** John Ward (Babergh District Councillor), Gordon Jones (Suffolk County Councillor), Dave Crimmin (Clerk) and 8 members of public.

**The Chairman welcomed Christine Johnson who has been elected to PPC though the uncontested by-election. She completed the Acceptance of Office form accordingly and joined the meeting.**

### **21/061 Apologies for Absence**

No apologies required.

### **21/062 Declaration of Interests and Requests for Dispensation**

No interests were declared and no request for dispensation had been received.

### **21/063 Minutes of Meeting held on 18<sup>th</sup> March 2021**

The minutes of the meeting were approved by the councillors who resolved that the minutes should be digitally signed by the Chairman as a correct record.

### **21/064 Reports from County and District Councillors**

Gordon Jones' updated councillors on the Bramford to Twinstead National Grid project and said that he would update council on whether or not the Minister had agreed to the request by MP's to postpone the current consultation until all the information relating to the new electrical supplies to Bramford were included.

**The Chairman thanked Gordon for all his support to the residents of Polstead during his time as Suffolk County Councillor and wished him a very happy retirement.**

The councillors noted John Ward's previously submitted report and he updated councillors on the Bramford to Twinstead consultation and his aim to create a group of parish representatives to liaise on the National Grid issues.

### **21/065 Reports and Question from Councillors**

The Clerk updated councillors that it was not possible for the newly installed red litter bin by the pond to be changed by painting to dark green.

### **21/066 Public Forum**

The question of the location of the proposed sealing end compound for the Bramford to Twinstead undergrounding was raised.

### **21/067 Annual Parish Meeting**

The only issues raised at the APM was the Bramford to Twinstead project.

### **21/068 Emails circulated**

Following a review of the emails circulated by the Clerk since the last meeting, the Clerk was asked to put the scheme being offered by Babergh to provide councils with trees, hedges and wildflowers on the May agenda and to circulated to interested residents.

### **21/069 Clerk's Report**

Following a review of the Clerk's Report (Appendix A) there were no further actions requested of the Clerk.

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### 21/070 Planning

- a. The councillors reviewed **Planning Application DC/21/01736 The Magpies, White Street Green** - Erection of front porch and enclose existing side porch, conversion of loft and installation of dormer window, rooflights and cladding and resolved that they had no objection.
- b. The councillors reviewed **Planning Application DC/21/01941 Barn To The North Of Bower House Farm, Bower House Tye** - Application to determine if prior approval is required for a proposed: Change of use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels or Assembly or Leisure under Schedule 2, Part 3, Class R of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) - Change of use of Agricultural Building to Assembly Hall (D2) and resolved to object on the following grounds:
  - i. The noise pollution that the venue will generate in terms of access and use in and outside the hall.
  - ii. The hall is of a size to potentially accommodate many users and the councillors have concerns over the long single-track lane, which has no passing places, to facilitate safe access.
  - iii. The councillors would like clarification on the size of the hall as the size quoted in the planning statement differs from the permission given in B/10/00277 and whether the actual size complies with the Class R regulations.
- c. The councillors reviewed. **Planning Application. DC/21/01728 Prospect House, Stackwood Road** - Extension and conversion of outbuilding to form 1no. single storey detached dwelling, together with improved vehicular access and construction of greenhouse and resolved to object to the application on the following grounds:
  - i. In both the Local Plan and the emerging Joint Local Plan, submitted to the Planning Inspectorate on the 31<sup>st</sup> March 2021, this property is outside the BUAB / Settlement Area.
  - ii. The proposed development is unsustainable when reviewed against Babergh's existing and emerging policies.
  - iii. This application is contrary to Babergh's existing policies for development in the countryside.
- d. There was two further planning application received since the agenda was posted requiring a response before the next meeting. The councillors reviewed **Planning Application DC/21/02126 Snail Hall, Millwood Road** - Application for Listed Building Consent - Erection of one and a half storey side extension to create cartlodge with home office over (following demolition of existing garage) and resolved that they had no objection. The councillors reviewed **Planning Application DC/21/02125 Snail Hall, Millwood Road** - Erection of one and a half storey side extension to create cartlodge with home office over (following demolition of existing garage) and resolved that they had no objection.
- e. The councillors reviewed the status of planning applications, enforcement referrals and appeals previously reviewed by PPC as per Appendix B. The councillors agreed that PPC did not need to speak at the Planning Committee meeting on the 21<sup>st</sup> April 2020 when Planning Application DC/20/04417 is determined.

### 21/071 Finance

- a. All cheques signed and due for signing, as itemised in Appendix C, were authorised by the councillors.
- b. The councillors reviewed the CIL Annual Return (Appendix D) and resolved that it should be sent to Babergh.

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### **21/072 Polstead WI**

There had been no further update to PPC on the transfer of the WI land.

### **21/073 Bramford to Twinstead**

The councillors reviewed the webinar with National Grid in which the project to upgrade the overhead power lines between Twinstead and Bramford was discussed. The councillors agreed that a further meeting with National Grid was required to ask more questions on the proposals. The Clerk will arrange a meeting for next week. The councillors agreed that a further PPC meeting on the 26<sup>th</sup> April 2021 at 7pm will be necessary to prepare PPC's response to the consultation. Cllr Wade will represent PPC at the meeting arranged by John Ward with other parishes impacted by the proposals.

### **21/074 Dark Skies Campaign** [DC1]

The councillors agreed write to support the Dedham Vale's Dark Skies Campaign.

### **21/075 Highways and Footpaths**

No issues raised.

### **21/076 Assets, allotments, playground and playing field**

Cllr Wade updated councillors that the new bench and repair to the play area gate are in hand and will be completed in April. After reviewing the issues raised in the Playground Inspection reports, the councillors resolved that the Community Wardens should be asked to rectify the three issues raised.

### **21/077 Future Agenda Items**

- Accounts for 2020 / 2021
- AGAR completion for 2020 / 2021.

### **21/078 Next scheduled meeting**

An extra meeting will be held on Monday 26<sup>th</sup> April at 7pm via Zoon to discuss the Bramford to Twinstead consultation. The next scheduled meeting will be held on Thursday 20<sup>th</sup> May 2021 at 7.30pm in the Village Hall (Subject to COVID restrictions). The councillors agreed that they and the Clerk would undertake a lateral flow test the day before the meeting at the Village Hall and would respectfully ask that all other attendees would do the same.

**Meeting closed at 9.10pm.**



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15/04 2021	Anglia Inspection Services	Play Park Inspection	£228.00
15/04 2021	Ben Patrick	Footpaths March	£315.00

### Appendix D CIL Return

Polstead Parish Council		
Community Infrastructure Levy		
Reporting Year 1st April 2020 to 31st March 2021		
A	Total CIL Income carried over from previous year	£9,617.56
B	Total CIL income received (receipts)	£0.00
C	Total CIL spent (expenditure)	£0.00
D	Total CIL repaid following payment notice	£0.00
<b>E</b>	<b>Total CIL retained at year-end (A+B-C-D)</b>	<b>£9,617.56</b>
CIL Expenditure		
	Item / Purpose	Amount Spent
	<b>Total Spent</b>	<b>£0.00</b>
Signed	 DF Crimmin	Parish Clerk
Signed	Andrew Wade	Chairman
31st March 2020		

**End of Appendices**