

## POLSTEAD PARISH COUNCIL

Minutes of Meeting held on 18<sup>th</sup> August 2022 at 7.30pm in Polstead Village Hall

**Present:** Councillors Andrew Wade (Chairman), John Flather, Stewart Sowman Christine Cheeseman and Kenneth Davey.

**Attending:** John Ward (Babergh District Councillor), Christine Hargan (Clerk) and 3 members of the public.

141. Apologies for absence  
Cllrs John Engleheart, Holiday, James Oxford work, County Councillor Georgia Hall, ill health
142. Receive **declarations of interests** and **requests for dispensation** from Councillors  
none
143. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 21<sup>st</sup> July 2022. It was resolved that the minutes were amended to reflect that the bin is not yet at Popes Corner and signed by the chairman as a correct record of the meeting.
144. **Planning**
- a. **Consider Planning application no:**  
[DC/22/03863](#). Householder Application - Erection of two storey side extension with rear balcony and link to existing outbuildings extending annexe and other internal space and erection of garage (following demolition of existing conservatory, garage and outbuilding,  
No objection  
[DC/22/03466](#). Application for a Lawful Development Certificate for an Existing Use, Operation or Activity including those in breach of a Planning Condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning (Development Management Procedure) (England) Order 2015 - Use of Woodland as Wellness Centre Retreat and siting of cabins.  
Recommend that the lawful development certificate is refused  
DCllr Ward said that BDC needs more information relating to buildings on the site and asked individuals if they could send any information to him.
- b. **Consider any planning application received** since the agenda was posted requiring a response before the next scheduled meeting.  
None
- c. **Consider the status** of planning applications, appeals, enforcement referrals and any potential planning issues  
White Street Green 160 acres of arable land has been purchased by Boxford Orchards, on which they are planning to plant fruit trees and erect fruit cages. The field that they are preparing is an AONB, and a neighbouring field an area of Natural Beauty. BDC Planning officer has advised that if the cages exceed 5 hectares planning permission will be required. Clerk to write to Planning Green to advise that the structures are currently being erected and suggest that they contact Boxford Orchards in advance of them reaching the 5 hectare restriction.
145. **Finance**  
Approve payments made since the last meeting and to be made.  
Resolved to pay as per the attached schedule.
- Questions to the chair**  
Litter pick 24<sup>th</sup> September Clerk to check with The Village Hall Booking Officer that the village hall is available for cooking bacon on Saturday morning, and to contact BDC to order litter picking equipment. Cllr Cheeseman to place order with the village shop for sufficient rolls, bacon and ketchup to feed 12 potential volunteers. Tea and coffee also to be provided.
146. Time date and place of next meeting 7.30pm Thursday 15<sup>th</sup> September 2022 at the Village Hall, Polstead.

## Appendix

Minute	Action	who	Complete
22/106	To identify the footpath where an incident was reported and report back	GH	
22/106	Heath Road, passing places, before work undertaken to liaise with PC	GH	
ongoing	Editorial to LSPN news	Clerk	✓
22/116	Liaise re Rockalls Road gate auto closer outstanding. A closure was fitted but was not satisfactory, so an alternative is being sourced.	JO	ongoing
22/128	Ask if the shop will act as a viewing point for the Jubilee photograph book	JF	
22/130	Clerk to liaise with landowners re Footpath 35 tree not removed. Unsure if the tree has been removed	Clerk	Ongoing
22/135	Check hedgerows for cricket equipment	All	
22/136	Notify Clerk of the final location of the dog bin removed from Stackwood Road. Awaiting confirmation for final position from landowner	JO	ongoing
22/144	Comments to planning applications to BDC Planning Green	Clerk	✓
22/144	Contact BDC Planning to advise that structures are currently being erected in White Street Green on the border with Boxford and suggest they write to Boxford Orchards prior to an excess of 5 hectares being erected cc Boxford Clerk.	Clerk	superceded
22/145	Pay suppliers	Clerk	✓
	Litter Pick Clerk to check that hall is available for the Saturday morning as venue for refreshments	Clerk	✓
	Clerk to enquire if the Village Hall committee are aware of what happened to the Bunting following the Jubilee Celebrations	Clerk	✓
	Order refreshments from Village shop - sufficient bacon, rolls and ketchup for 12 people for litter pick	CC	
	Clerk to send a map of the village footprint to Cllr Cheeseman	Clerk	✓
	Agenda items for the next meeting Carol Service Purchase of outdoor gym equipment and football nets Contribution to Village Hall Committee toward Broadband which is being fitted on 31 August Footpath 2 cut back vegetation to improve visibility for pedestrians crossing the bypass.	Clerk	
	Forward email address for BDC Planning to member of public	Clerk	✓

### Agenda Item 145 Finance

#### Approve payments that have been made

£234.00 Anglia Inspection Services – playground inspection undertaken in March

£38.11 WAVE, Anglian Water Business, water charge for the allotments

#### Payments to be made

£349.88 Clerk salary

£296.00 Ben Patrick CO10 Gardening

£33.49 Cllr Davey materials for noticeboard refurbishments,